

MINUTES
BOARD OF TRUSTEES
VILLAGE OF NORTH HILLS
Village Hall
One Shelter Rock Road
North Hills, New York
May 17, 2023
7:30 pm

PRESENT: Mayor Marvin Natiss
Deputy Mayor Dennis Sgambati
Trustees Gail Cohen and Phyllis Lentini
Marianne C. Lobaccaro, Village Administrator
Peter Cinquemani, Superintendent of Building Department (by phone)
A. Thomas Levin, Village Attorney

EXCUSED: Trustee Elliott Arnold

Mayor Natiss called the meeting to order at 7:30 pm.

Mayor Natiss announced that the next regular meeting date for the Board of Trustees will be June 21, 2023 at 7:30 pm.

The minutes of the April 19, 2023 meeting were approved on motion by Trustee Cohen, seconded by Trustee Lentini and adopted unanimously. The approved minutes are on file in the village office.

The Board held a continued public hearing with respect to Case 22-11bt, Application of Greater New York Corp. of Seventh Day Adventists. The minutes of the hearing were recorded and transcribed stenographically and are on file in the Village office. Kathleen Deegan Dickson, Esq. appeared for the applicant, with Aaron Machtay from VHB Engineering. Bruce Migatz, Esq. and Michael Hopkins, Esq. appeared for neighboring property owners. After hearing all persons present who wished to be heard, the hearing was continued to June 21, 2023 at 7:30 pm on motion by Deputy Mayor Sgambati, seconded by Trustee Lentini, and adopted unanimously.

The Village Administrator read the Treasurer's Report for April 2023, which was approved unanimously on motion by Trustee Cohen, seconded by Trustee Lentini.

On motion by Trustee Cohen, seconded by Trustee Lentini and adopted unanimously, the Board approved the budgetary fund transfers requested in the May 11, 2023 memorandum from the Village Administrator, a copy of which is on file in the Village office.

On motion by Deputy Mayor Sgambati, seconded by Trustee Cohen and adopted unanimously, the Board approved payment of the claims on General Fund Warrant 05/23. A copy of the Warrant is attached to these minutes.

The Board reviewed the Village Administrator's May 3, 2023 memorandum regarding the proposed tax rate(s) for the 2023/2024 fiscal year. On motion by Trustee Cohen, seconded by Trustee Lentini and adopted unanimously, the Board set the following tax rates and authorized the issuance of the corresponding tax warrant pursuant to Real Property Tax Law §1426:

- Class 1 - \$0.3482 per \$100 assessed value
- Class 2 - \$0.0167 per \$100 assessed value
- Class 3 - \$0.0198 per \$100 assessed value
- Class 4 - \$0.0290 per \$100 assessed value
- Roslyn Fire Companies contract area - \$36.4744 per \$100 assessed value.

The Board discussed the Village Administrator's April 13, 2023 memorandum regarding GASB 87 regulations. Two proposals have been received for programs to assist the Village in compliance, and a third vendor did not respond. On motion by Deputy Mayor Sgambati, seconded by Trustee Lentini and adopted unanimously, the Board accepted

the Fifth Asset, Inc., dba DebtBook proposal in the amount of \$2,800.00, and authorized the Mayor to execute the agreement on behalf of the Village.

The Board discussed two contract proposals for Laserfiche records management. On motion by Deputy Mayor Sgambati, seconded by Trustee Cohen and adopted unanimously, the Board accepted both proposals, authorized the Mayor to execute the agreements after approval by the Village Attorney as to form, and determined that payment for the contracts will be made from ARPA funds.

The Board discussed the appointment of two seasonal employees, as recommended by the Village Administrator in a memorandum dated May 12, 2023, revised on May 16, 2023. Mayor Natiss appointed Katherine Solosky and Jack Santoro, both effective June 1, 2023. The appointments were approved, at the compensation of \$16 per hour, on motion by Deputy Mayor Sgambati, seconded by Trustee Lentini and adopted unanimously.

The Board discussed a request from Centerline Communications, as agent of AT&T, regarding additional equipment to be installed at the Long Island Expressway Service Road cell tower site. The Board noted Mr. Cinquemani's memorandum regarding additional information which was needed, as the proposal appears not to comply with current lease agreement restrictions. On motion by Trustee Cohen, seconded by Trustee Lentini and adopted unanimously, further discussion of this item was tabled to the June 21, 2023 meeting.

The Board discussed a permit for a fireworks display at North Hills Country Club.

Deputy Mayor Sgambati recused himself from the discussion and vote on this matter. On motion by Mayor Natiss, seconded by Trustee Cohen and adopted unanimously (Deputy Mayor Sgambati recused), the Board reduced the amount of the required bond to \$5,000. Mayor Natiss will consider permit issuance as provided in the Village Code.

The Board discussed a request from Buckley Country Day School to extend the time in which it is required to obtain all permits for improvements at its property pursuant to recent Board approvals. The Board reviewed Mr. Cinquemani's May 11, 2023 memorandum. Bruce Migatz, Esq. was present for the applicant. Questions were raised whether the applicant intended to construct the entire fence, as approved by the Board, and whether construction of less than the entire fence would comply with the conditions of approval. Mr. Migatz will consult with his client and advise the Board. On motion by Deputy Mayor Sgambati, seconded by Trustee Lentini and adopted unanimously, the Board (a) classified the extension request as a Type II Action pursuant to SEQRA, and (b) granted an extension of six months from the current deadline date for the applicant to obtain all required permits.

The Board discussed the Village Administrator's May 11, 2023 memorandum regarding renewal of insurance policies. On motion by Trustee Cohen, seconded by Trustee Lentini and adopted unanimously, the Board authorized purchase of policies with (a) Tokio Marine – HCC, for \$38,295.81, plus a Coalition Cyber Liability policy for \$1,822.89, for a total of \$40,118.70, and (b) renewal of a government crime policy for \$1,059.00, as recommended in that memorandum.

The Board discussed the most recent report on usage of the Village shuttle, as per the April 11, 2023 memorandum from the Village Administrator. Usage is slowly increasing. The Board will continue to review usage.

The Board discussed installation of an electronic gate at Lowell H. Kane Park. Proposals will be solicited by the Building Department, and brought to the Board for consideration.

On motion by Mayor Natiss, seconded by Deputy Mayor Sgambati and adopted unanimously, the Board convened in executive session at 8:38 pm to obtain legal advice from the Village Attorney. No action was taken in executive session. At 9:05 pm, on motion by Deputy Mayor Sgambati, seconded by Trustee Cohen and adopted unanimously, the Board returned to public session.

There being no further business, on motion by Deputy Mayor Sgambati, seconded by Trustee Lentini, and adopted unanimously, the meeting was adjourned at 9:06 pm.

THE ABOVE MINUTES WERE FILED IN THE VILLAGE
OFFICE OF THE VILLAGE OF NORTH HILLS AT:

TIME: _____ AM/PM

DATE: _____, 2022.

PERSON FILING: _____

(Print full name of filer)