

# Village of North Hills

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## MEMORANDUM

**TO:** North Hills Shuttle Riders

**FROM:** Marianne C. Lobaccaro  
Village Administrator 

**DATE:** January 31, 2019

**RE:** Shuttle Pass Renewal/Schedule Change

Attached please find an updated shuttle schedule effective February 4, 2019. The 4:43 PM train from Penn Station will resume normal operations and we will revert back to our normal schedule and add a 5:15 PM shuttle.

As you are aware, all riders must show a **valid shuttle pass** in order to board the shuttle. No other form of identification is accepted. **All riders must renew their shuttle pass annually.**

**Please bring a valid license and a utility bill as proof of residence and a completed shuttle rider form.** The shuttle pass can be renewed at the Village Hall during regular business hours, Monday - Friday from 9:00 AM – 5:00 PM.

Please call the office to schedule an alternate time to renew the shuttle pass.

Thank you very much for your cooperation in this matter.